



IRPA 15

**15th International Congress of the
International Radiation Protection Association**

11 (Mon) – 15 (Fri) May 2020 | COEX, Seoul, Korea

**BRIDGING RADIATION PROTECTION CULTURE and SCIENCE
- WIDENING PUBLIC EMPATHY**

ART



Nongak

NATURE



Jeju, UNESCO World Natural Heritage

TRADITION



**Bukchon Korean Traditional
Village, Seoul**

POLITICS



Joint Security Area, DMZ

Exhibition Prospectus

Exhibition

Become an Exhibitor and extend your network with IRPA15

With worldwide 2,500 experts and leaders, IRPA15 will be an excellent platform for you to extend your reach beyond borders and maximise exposure of your company/organisation.

- Exhibit your latest goods and services to the world's finest audience during the congress
- Learn about Korea's latest innovative market
- Exchange the latest technology, expertise and experience with IRPA15 delegates
- Maximise your presence and meet potential partners and investors



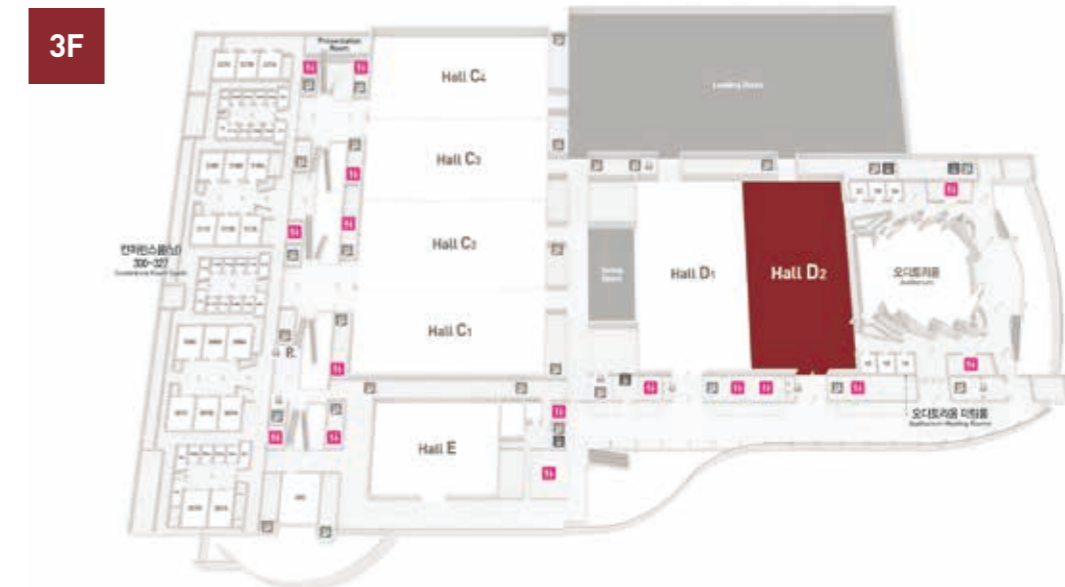
Exhibition Details

IRPA15 Exhibition will be open from Monday, 11 May to Friday, 15 May 2020 in Hall D2 on 3rd Floor at COEX.

Location

IRPA15 Exhibition will take place in Hall D2 on 3rd Floor at COEX (3,645 square metres).

Coffee Breaks will be served in the lounge of Hall D2 to allow exhibitors to maximise networking opportunities with participants, exhibitors, and visitors.



Important Dates

| Classification | Date | Time | Remarks |
|------------------------|----------------|---------------|-------------------------|
| Booth Construction | 10 May 2020 | 08:00 – | Registration Desk opens |
| Exhibitor Registration | | 14:00 – 17:00 | |
| Exhibitor Move-in | | 14:00 – 18:00 | |
| Exhibition | 11-14 May 2020 | 09:00 – 17:00 | |
| | 15 May 2020 | 09:00 – 14:00 | |
| Exhibitor Move-out | 15 May 2020 | 14:00 – 18:00 | |

Exhibition Fees

| Period | VAT excluded (USD 1 = KRW 1,000) | |
|------------------|---|--|
| | Shell Scheme Package (USD) / 1 booth (9m ²) | Raw Space Only (USD) / 9m ² |
| -31 July 2019 | 5,000 | 4,500 |
| -31 October 2019 | 5,500 | 5,000 |
| -25 April 2020 | 6,000 | 5,500 |

Shell Scheme Package



- Standard booth (Size: W3,000mm x D3,000mm x H2,500mm)
- Fascia board with organisation/company name
- Electrical supply for lighting (1kW)
- 1 desk and 1 folding chair
- 1 electrical outlet
- Flooring (pytex)

Raw Space Only



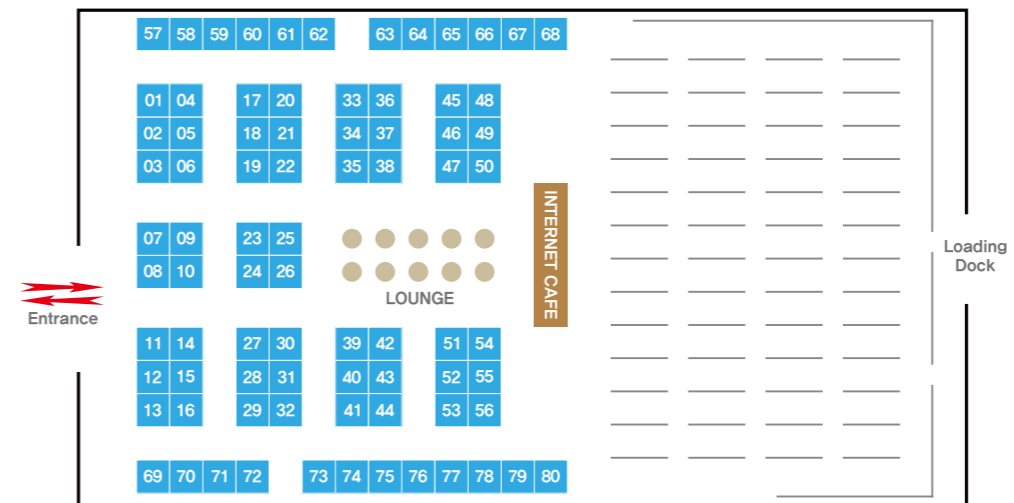
- Size: W3,000mm x D3,000mm (minimum order: 18m²)
- Raw space does not include any accessories and equipments.

* Exhibitor's Manual including ancillary services and equipment application shall be provided in January 2020.

Benefits for Exhibitors

- 2 exhibitor badges (access to the IRPA15 Exhibition only)
- Complementary lunch coupons during the congress for 2 persons
- 2 welcome reception coupons
- Tea and coffee during the coffee break for 2 persons
- Acknowledgement on the official website and in the programme book

Tentative Exhibition Floor Plan



* Floor Plan is subject to change.
 * The allotment of booths will be on a first come, first served basis.



Terms and Conditions

Terms of Reference

- “Exhibitors” refer to the companies, associations, organisations that submit the application to participate in IRPA15 Exhibition.
- “Host Organiser” refers to the IRPA15 Organising Committee.

Booth Allotment

- Host Organiser may change the assigned exhibition location at any time prior to the Exhibition if it considers that such change is necessary for the overall operation of the exhibition hall. Such changes will be made at the sole discretion of the Host Organiser and the Exhibitor may not claim compensation for the result of any changes.

Application

- An entity that wishes to participate in IRPA15 Exhibition shall prepare and submit the application to the Host Organiser. Application due date is no later than 29 February 2020.

Use of Exhibition Hall

- Exhibitors must setup and remove exhibits within the notified time and in the event that exhibitors fail to meet the deadline, the exhibitors shall compensate for any delays or damages to the Host Organiser.

Safety Measures

- Exhibitors will be responsible for safety management, such as preventive action, maintenance, or repair of any risk in booth structures or exhibits, for visitors’ and other exhibitors’ safety. The Host Organiser will be not liable for any accidents or personal injury occurring in the exhibit booth caused by the exhibitors’ non-performance of safety management duties.
- Exhibitors will not violate rules of COEX during the period of installation or removal of booth structure and/or exhibits. If there is evidence supporting serious violation of rules, the Host Organiser has an authority to remove the booth or other structures of the relevant exhibitors for the smooth operation of the Exhibition, and any costs and expenses shall be borne by the applicable exhibitors.

Terms of Payment

- A deposit of fifty (50) percent of the exhibition value is required upon signing of the application and contract with IRPA15 and the remaining fifty (50) percent is due by 30 November 2019.
- Payment by personal check and bank draft will not be accepted.
- All remittance handling fees must be paid by the applicants.
- Application may be cancelled if payment is not received by the specified deadline.

Cancellation Policy

- All cancellations must be made in writing to the IRPA15 Secretariat and the following cancellation policy will be enforced.

| | |
|-------------------|---------------------------|
| -31 August 2019 | Refund of 90% of the fees |
| -30 November 2019 | Refund of 50% of the fees |
| -29 February 2020 | Refund of 20% of the fees |
| 1 March 2020- | No refund |

EXHIBITION APPLICATION

| Company / Organisation Information | | | |
|------------------------------------|--|------------------|--|
| Company name | | | |
| Website | | | |
| Country | | Postcode/Zipcode | |
| Address | | | |
| Phone | | Fax | |
| Email | | | |
| Contact Person | | Position | |
| Fascia Sign Board Name | | | |
| Exhibit Items | | | |

| Application Details | | | |
|-------------------------------|-----------------|-----------------|-----------------|
| Preferred Exhibit Booth Space | | | |
| Category | 1 st | 2 nd | 3 rd |
| Booth No. | | | |
| Booth Size | m ² | m ² | m ² |

| | |
|--|--|
| Shell Scheme Package <input type="checkbox"/> | Raw Space Only <input type="checkbox"/> |
|--|--|

| Category | Check | Size | Order | |
|------------|--------------------------|----------------|---|--|
| | | | Application Category (by submitted date) | Unit Price / 9m ² (USD, excl. VAT) |
| Exhibition | <input type="checkbox"/> | m ² | -31 July 2019 | 5,000 |
| | | | -31 October 2019 | 5,500 |
| | | | -25 April 2020 | 6,000 |
| | <input type="checkbox"/> | m ² | -31 July 2019 | 4,500 |
| | | | -31 October 2019 | 5,000 |
| | | | -25 April 2020 | 5,500 |

* Raw Space Only - Minimum Order: 18m²
* 50% deposit invoice will be issued on receipt of Exhibition Application.

Grand Total USD _____

| Bank Information | |
|------------------|---|
| Bank Name | Shinhan Bank |
| Account Name | The Korean Association for Radiation Protection (KARP) |
| Account Number | 180-008-249548 |
| Swift Code | SHBKCRSE |
| Bank Address | 20, Sejong-Daero 9-GIL, Jung-gu, Seoul, South Korea (04513) |

I hereby agree to become an exhibitor for the IRPA15.

Signature or Company/Organisation Stamp

Date



IRPA15 Secretariat

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